

**CIVIL SERVICE COMMISSION – COUNTY OF KERN  
1115 Truxtun Avenue  
Bakersfield, California 93301**

**Regular Meeting**  
*Monday, May 13, 2024*  
5:30 p.m.

**THIS MEETING WILL BE HELD IN THE BOARD OF SUPERVISORS CHAMBERS**

**AMERICANS WITH DISABILITIES ACT  
(Government Code Section 54953.2)**

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**4. Revised Specification(s):** The following job specification(s) have been revised and approved by the Chief Human Resources Officer and are submitted for the Commission's review in accordance with Civil Service Rule 204.21. **APPROVE**

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**1. Public Presentations**

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on this agenda or wishing to place the item on the next agenda and over which the Commission has jurisdiction. Please note that no response is required from the Commission or staff and no action can be taken on non-agenda items; however, the Commission may instruct staff to place the item on the agenda for a future meeting. Speakers are limited to three minutes. Please state and spell your name for the record before making your presentation.

**\*CONSENT AGENDA:** All items listed with asterisk (\*) are considered routine and non-controversial by Commission staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or public comments were submitted for discussion. If discussion is desired, the item will be removed from the consent agenda and will be considered in listed sequence.

**\*2. Approval of Minutes:** Regular Meeting on *Monday, April 8, 2024, and Special Meeting on Monday, April 15, 2024; APPROVE*

**\*3. Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures; **APPROVE**

9332	Assistant Chief Human Resources Officer-Department Promotional
9333	Facilities and Services Specialist
9334	Behavioral Health Peer Specialist
9335	Supervising Agricultural Biologist/Weights and Measures Inspector
9336	Officer Services Specialist-DP-Probation
9337	Fiscal Support Specialist-DP-Probation
9338	Park Ranger Trainee-KCSO
9339	Legal Secretary
9340	Behavioral Health and Recovery Services Deputy Director-Department Promotional
9341	Environmental Health Technician II
9342	Coroner Division Chief
9343	Deputy Sheriff Trainee-Shift
9344	Deputy Sheriff-Lateral
9345	Office Services Technician-Shift
9346	Supervising Fire Dispatcher-DP
9347	Fiscal Support Supervisor
9348	Air Conditioning Mechanic
9349	Office Services Assistant-Shift
9350	Deputy Public Defender I/II/III/IV/V
9351	Construction Project Inspector I/II/III
9352	Fair Housing Coordinator-Bilingual
9353	Building Inspector
9354	Senior Child Support Specialist
9355	Office Services Specialist-DP-Assessor/Recorder
8356	Program Support Supervisor
9357	Marketing & Promotions Coordinator-DP
9358	Emergency Medical Services Coordinator
9359	Public Health Nurse I/II
9360	Senior Accountant
9361	Office Services Technician-Bilingual
9362	Database Analyst I/II
9363	Departmental Aide-Part Time-Shift-Tehachapi

**4. Revised Specification(s):** The following job specification(s) have been revised and approved by the Chief Human Resources Officer and are submitted for the Commission's review in accordance with Civil Service Rule 204.21. **APPROVE**

- a. Social Service Worker I/II/III, Item Nos. 3662, 3661, & 3660
- b. Information Technology positions
  - i. Technical Support Engineer I/II, Item Nos. 2441 & 2440
  - ii. Systems Analyst I/II, Item Nos. 2455 & 2454

- c. Engineering Positions
  - i. Engineering Technician I/II/III, Item Nos. 1106, 1104 & 1102
  - ii. Engineering Aide I/II/III, Item Nos. 1170, 1169 & 1168
- d. Human Resources Positions
  - i. Human Resources Analyst, Item Nos. 2324
  - ii. Senior Human Resources Analyst, Item No. 2323
- e. Medical Social Worker, Item No. 3631
- f. District Attorney positions
  - i. District Attorney's Lieutenant, Item No. 4373

5. **New Specification(s):** The Following job specification(s) have been created and approved by the Chief Human Resources Officer (CHRO) and are submitted for the Commission's review in accordance with Civil Service Rule 204.21

- a. Perinatal Health Advocate, Item No. 1481
- b. Air Quality Compliance Supervisor, Item No. 2210

6. **Civil Service Officer:** Civil Service Commission to discuss possible revisions to the Civil Service Officer job specification and salary.

7. **Petition for Non-Coterminous Decertification/Severance of the following County Classifications from Service Employees' International Union, Local 521:** Deputy Public Defender I/II/III/IV/V – Bargaining Unit 2; Public Defender's Investigator I/II/Senior – Bargaining Unit 3; and Public Defender's Investigative Aide – Bargaining Unit 3.  
**SCHEDULE HEARING DATES.**

8. **Selection of Hearing Officer:** Selection of Judge David R. Lampe to act as the hearing officer for Case No. 2022-0105 under the same authority and requirements as apply when the Civil Service Commissions serve as hearing officers. **APPROVE**

9. **Civil Service Rule 1800:** Second Reading of Revised Amendment to Rule 1800 of the Civil Service Commission; **WAIVE READING; APPROVE; ADOPT**

10. **CSR 1800 Investigations and Timelines:** Counsel to the Civil Service Commission to provide report on status of Rule 1800 investigations.

11. **Commission Officer Items/Report:** Civil Service Officer to present to the Commission and to the public, information, announcements, and items pertaining to the Officer's activities.

12. **Human Resources Division Items/Report:** Chief Human Resources Officer to present to the Commission and to the public, information, announcements, and items pertaining to the Human Resources Division that are pertinent to Commission business.

**13. Commission Member Presentations or Announcements:** On their own initiative, Commission members may make a brief announcement or a brief report on their own activities (Government Code § 54954.2 (a)).

**Adjourn to Closed Session:** The Commission will adjourn to closed session to consider the appointment, employment, evaluation of performance, discipline, or dismissal of public employees or to hear complaints or charges brought against employees by another person or employee. If an employee chooses to have his or her matter heard in public session, it will be heard at this time, prior to adjournment to closed session.

**CLOSED SESSION (Government Code § 54957):**

**14. Public Employee** – Discipline/Dismissal/Release  
Sergeant (Sheriff's Office) – Case No. 2022-0032

**15. Reconvene from Closed Session**